

Data Element	Sub-Element	Sub-element	Attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note	How to MIG
rightsDeclaration					M	N	A generic statement of rights at the object or collection level that describes access permissions and restrictions to access or reuse, such as limited to educational or noncommercial use. For MIC, authority pubdown should be 'local only'.	n
	id				M	N	System assigned	n
	value				M	N	Free-text	n
copyright					M	N	Required. If copyright status cannot be determined, select 'unknown'. Reference the following chart for determining U.S. copyright status: http://www.copyright.cornell.edu/learn/write_Public_Domain.htm	n
	status			Copyright protected; Public domain; Unknown	M	N		n
	notice				O	N	Notice as it appears on the work	n
	note				O	Y	Free-text note about the copyright. May include location of copyright notice or any information about the copyright status of the resource.	n
availability	status			Open; Restricted; Unavailable; Unknown	M	N	Open = freely available; Restricted = restrictions on availability and not on appearance or condition, such as whether it is watermarked. An example would be in-library access only, for a resource digitized via Section 108 (b) or (c). Unavailable means that the digitized resource is not made available for access, but only for preservation and storage. Open should be the default value supplied.	n
	note				O	N	Free-text description of the resource's availability.	n
	reason			Copyright expired; Released to public domain; US federal document; Deed of gift; Permission or license; USC Title 17 Section 108(b); Title 17 Section 108(c); USC Title 17 Section 108(h); Mandated by law; Mandated by sponsor	O	Y	Released to the public domain = explicit release by rights holder before the expiration of the copyright term; USC Title 17 Section 108(b) = Provisions for digital copy of unpublished work; USC Title 17 Section 108(c) = Provisions for digital copy of published work; USC Title 18 Section 108(b) = provision for digital copy of work in last 20 years of copyright term; Mandated by sponsor = requirements of the granting agency or other sponsor of the work; Mandated by law = any requirement at the federal or state level that digital products be made openly available to others.	n
publication	status			Published; Unpublished; Publication pending; Unknown	M	N		n
	note				O	N	Note about the publication status of the resource	n

Data Element	Sub-Element	Sub-element	Attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note	How to Marc
rightsHolder					O	N	Optional, because rights holder may be unknown.	n
	name		personal: corporate		M within the element	N		n
		familyName			M within the element	N	Includes family name for personal rights holder and full corporate name for corporate rights holder.	n
		givenName			O	N	Optional because rights holder may be corporate.	n
		otherInformation					St., Jr., Dr., etc.	n
	birthDate				O	N		n
	deathDate				O	N		n
	mailAddress				O	N	free-text, includes postal code.	n
	email				O	N		n
	telephone				O	N	Main contact telephone number.	n
	contactInformationDate				M within the element		Date contact information was verified and codified in metadata.	n
collectionOwner					M	Y	A collection owner is required for repository participation. May occur in the collection record.	n
	Name		personal: corporate		M	Y		n
		familyName					Includes family name for personal rights holder and full corporate name for corporate rights holder.	n
		givenName					Optional because rights holder may be corporate.	n
		otherInformation					St., Jr., Dr., etc.	n
	birthDate				O	N		n
	deathDate				O	N		n
	mailAddress				O	Y	free-text, includes postal code.	n
	email				O	Y		n
	telephone				O	Y	Main contact telephone number.	n
	contactInformationDate				M within the element		Date contact information was verified and codified in metadata.	n
rightsEvent					O	Y		n
	id		authority	void	M within the element	N	system assigned unique identifier. Mandatory within the element. "void" is default	n
	type			Availability research; Collection owner contact information update; Copyright renewal; DRM implementation; Indigenous cultural or historical artifact research; Moral rights research; Original copyright research; Permission or license request; Permission or license receipt; Publicity or privacy release request; Publicity or privacy release response; Publicity or privacy release receipt; Rights holder contact information update; Rights holder research; Rights transfer; Trademark permission or license request; Trademark permission or license response; Trademark permission or license receipt; Trademark research	M within the element	N	Type of rights event. Mandatory within the element.	n
	label				O	N	Free-text brief description or title of a rights event, assigned by the cataloger.	n
	place				O	N	Place where the event occurred. Can include building, address, city, state, country	n
	dateTime			YYYY-MM-DD or YYYY-MM-DDThh:mm:ssTZD	M within the element	N	Date and or time where event occurred. Date Time is mandatory within the element.	n
	detail				O	N	Free-text description of the event.	n

Data Element	Sub-Element	Sub-element	Attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note	How to Use
	associatedEntity				O	Y	Entity (personal, corporate or conference) associated with the event. Multiple entities can be associated with the event.	n
		ID			M within the element	N within the element	mandatory within associatedEntity. Use identifier assigned by the name authority. Otherwise, system assigned.	n
		type	global; local					n
		authority			M within the element	N within the element	mandatory within associatedEntity indicates which authority assigned the ID. Rubb is the default.	n
		role	authority="rubb"	Broadcaster; Collection owner; Consultant; Contributor; Copyright claimant; Copyright clearance agency or collective; Copyright holder; Counsel; Creator; Depositor; Donor; Distributor; Former copyright holder; Former owner; Infringuous initial authority; Lender; Licensee; Licensor; Manufacturer; Originator; Owner; Performer; Publisher; Sponsor; Vendor; Other	O	N within the element	"Describe other" role in detail data element	n
		name			M within the element	N within the element	mandatory within associatedEntity. Use authoritative version of name, e.g. Agnew, Grace or Hunter Museum.	n
		affiliation			O	N within the element	Affiliation of the related entity. Affiliation refers to a corporate body with whom an entity is professionally or formally affiliated at the time of the event. The affiliation should either be relevant to the event or used to provide identification or authority to the related entity.	n
		reference			O	N within the element	URL or other locator for information about the entity	n
		detail			O	N within the element	free-text description of role and association of AssociatedEntity within the event.	n
	associatedObject				O	Y	Multiple associated objects can be assigned to an event.	n
		ID			M within the element	N within the element	mandatory within associatedObject. Use identifier assigned by the name authority. Otherwise, system assigned.	n
		type	global; local		M within the element	N		n
		authority			M within the element	N	mandatory within associatedObject indicates which authority assigned the ID. Default is "rubb"	n
		type	Correspondence; Data set; Deed of gift; Document; License; Other; Permission request; Permission response; Publicly release; Report; Research;					n
		name			M within the element	N within the element	mandatory within associatedObject. Use main or authoritative "Cardinal's" title	n
		reference			O	N within the element	URL or other locator for the object	n
		detail			O	N within the element	free-text description of role and association of AssociatedObject within the event.	n
watermark	type		Superimposed text or graphic; Adjacent caption or display; Simple mark; Digital watermark; Fingerprint; None		O	N	Mandatory element. Use "none" for no watermark assigned. Superimposed text or graphic = a visible text or image superimposed over the resource that may be translucent or may obliterate part of the resource. Adjacent caption or display = a caption below, above or to the side of the resource or a web page encompassing the resource with rights information. Simple mark = a machine-interpretable mark separate from but with the resource that provides processing information, such as the broadcast flag. Digital watermark = an invisible or visible digital watermark incorporated in the resource, such as Digimarc. Fingerprint = digitally identifiable information assigned to the resource to prevent altering the resource.	n
	note				O	N	Free-text description of the watermark, including the text, layout, etc.	n