

Data Element	Sub-Element	Sub-element	attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note
rightsDeclaration					M	N	A generic statement of rights at the object or collection level that describes access permissions and restrictions to access or reuse, such as limited to educational or noncommercial use.
	ID				M	N	system assigned
	value				M	N	free-text
copyright					M	N	Required. If copyright status cannot be determined, select "unknown". Reference the following chart for determining U.S. copyright status: http://www.copyright.cornell.edu/training/Hirtle_Public_Domain.htm
	status			Copyright protected; Public domain; Unknown	M	N	
	notice				O	N	Notice as it appears on the work
	note				O	Y	Free-text note about the copyright. May include location of copyright notice or any information about the copyright status of the resource.
availability					M	N	

Data Element	Sub-Element	Sub-element	attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note
	status			Open; Restricted; Unavailable	M	N	Open = freely available; Restricted = restrictions on availability and not on appearance or condition, such as whether it is watermarked. An example would be: in-library access only, for a resource digitized via Section 108 (b) or (c). Unavailable means that the digitized resource is not made available for access, but only for preservation and storage.
	note				O	N	Free-text description of the resource's availability
	reason			Copyright expired; Released to public domain; US federal document; Deed of gift; Permission or license; USC Title 17 Section 108(b); Title 17 Section 108(c); USC Title 17 Section 108(h); Mandated by law; Mandated by sponsor; Fair use	M	Y	Released to the public domain = explicit release by rights holder before the expiration of the copyright term; USC Title 17 Section 108(b) = Provisions for digital copy of unpublished work; USC Title 17 Section 108(c) = Provisions for digital copy of published work; USC Title 18 Section 108(h) = provision for digital copy of work in last 20 years of copyright term. Mandated by sponsor = requirements of the granting agency or other sponsor of the work. Mandated by law = any requirement at the federal or state level that digital products be made openly available to others.
publication					M	N	
	status			Published; Unpublished; Publication pending; Unknown	M	N	
	note				O	N	Note about the publication status of the resource

Data Element	Sub-Element	Sub-element	attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note
rightsHolder					O	N	Optional, because rights holder may be unknown.
	name		personal; corporate		M within the element	N	
		familyName			M within the element	N	Includes family name for personal rights holder and full corporate name for corporate rights holder.
		givenName			O	N	Optional because rights holder may be corporate
		otherInformation					Sr., Jr., Dr., etc.
	birthDate				O	N	
	deathDate				O	N	
	mailAddress				O	N	free-text, includes postal code.
	email				O	N	
	telephone				O	N	Main contact telephone number.
	contactInformationDate				M within the element		Date contact information was verified and codified in metadata.
collectionOwner					M	Y	A collection owner is required for repository participation. May occur in the collection record.
	Name		personal; corporate		M	Y	
		familyName					Includes family name for personal rights holder and full corporate name for corporate rights holder.
		givenName					Optional because rights holder may be corporate
		otherInformation					Sr., Jr., Dr., etc.
	birthDate				O	N	
	deathDate				O	N	
	mailAddress				O	Y	free-text, includes postal code.
	email				O	Y	
	telephone				O	Y	Main contact telephone number.
	contactInformationDate				M within the element		Date contact information was verified and codified in metadata.
rightsEvent					O	Y	

Data Element	Sub-Element	Sub-element	attribute	Values / Vocabulary	Mandatory/Optional	Repeatable	Note
	ID		authority	rulib	M within the element	N	system-assigned unique identifier. Mandatory within the element. "rulib" is default
				Original copyright; Copyright renewal; Deed of gift; DRM implementation; Permission request; Request response; Permission or license; Rights transfer; Rights holder research; Rights holder contact information update; Collection owner contact information update; Availability research; Trademark research; Trademark permission or license; Publicity or privacy release; Indigenous cultural or historical artifact; Moral rights research	M within the element	N	Type of rights event. Mandatory within the element.
	label				O	N	Free-text brief description or title of a rights even, assigned by the cataloger.
	place				O	N	Place where the event occurred. Can include building, address, city, state, country
	dateTime			YYYY-MM-DD or YYYY-MM-DDThh:mm:ssTZD	M within the element	N	Date and or time where event occurred, DateTime is mandatory within the element
	detail				O	N	Free-text description of the event.
	associatedEntity				O	Y	Entity (personal, corporate or conference) associated with the event. Multiple entities can be associated with the event.
		ID			M within the element	N within the element	mandatory within associatedEntity. Use identifier assigned by the name authority. Otherwise, system assigned.
			type	global; local			

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			authority		M within the element	N within the element	mandatory within associatedEntity Indicates which authority assigned the ID. Rulib is the default.
		name			M within the element	N within the element	mandatory within associatedEntity. Use authoritative version of name, e.g. Agnew, Grace or Hunter Museum.
		role	authority="rulib"	Collection owner; Consultant; Contributor; Copyright claimant; Copyright clearance agency or collective; Copyright holder; Counsel; Creator; Depositor; Donor; Distributor; Former copyright holder; Former owner; Indigenous tribal authority; Lender; Licensee, Licensor; Manufacturer; Originator; Owner; Publisher; Sponsor; Vendor; Other	O	N within the element	Describe "other" role in <i>detail</i> data element
		affiliation			O	N within the element	Affiliation of the related entity. Affiliation refers to a corporate body with whom an entity is professionally or formally affiliated at the time of the event. The affiliation should either be relevant to the event or used to provide identification or authority to the related entity.
		reference			O	N within the element	URL or other locator for information about the entity
		detail			O	N within the element	free-text description of role and association of AssociatedEntity within the event.
	associatedObject				O	Y	Multiple associated objects can be assigned to an event.

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		ID			M within the element	N within the element	mandatory within associatedObject. Use identifier assigned by the name authority. Otherwise, system assigned.
			type	global; local	M within the element	N	
			authority		M within the element	N	mandatory within associatedObject Indicates which authority assigned the ID. Default is "rulib"
		name			M within the element	N within the element	mandatory within associatedObject. Use main or authoritative ("uniform") title
		reference			O	N within the element	URL or other locator for the object
		detail			O	N within the element	free-text description of role and association of AssociatedObject within the event.