

Metadata Working Group
Minutes – August 16, 2010

Present: Kalaivani Ananthan (co-chair), Isaiah Beard, Rhonda Marker (recorder), Jane Otto, Li Sun, Carla Zimmerman

Excused: Melissa De Fino, Mary Beth Weber

1. Announcements and updates:

Release 5.1.2 was installed today. There were only minor changes in the Workflow Management System.

CNRI Handles: We used to have three prefixes (1782.1, 1782.2, 1782.3). We are now using only: 1782.1 when establishing a new organization/owner. From now on, ETDs will use 1782.1 instead of 1782.2.

Even the New Jersey Digital Library new organizations/owners will use 1782.1 instead of 1782.3.

Carla Zimmerman attended a half day workshop: Small Digitization Projects, at the SAA conference, and found it useful. MDWG members who are interested can get the slides and handouts directly from Carla. The group talked about getting technical metadata from still images (e.g. photographs). It was suggested that we have an information session for the working group with Isaiah.

2. Finalize collection metadata

Mary Beth has added some note attributes into the rights metadata for collections. She will put the revised file on our sakai site.

3. Rights metadata for CWGL (Center for Women's Global Leadership)

The team working on a poster collection for CWGL had a question about what kind of contact information to include in a resource record. As a rule of thumb, it is better to give non-hyperlinked information, including <mailto:> information, in the rights statement. The group advised providing only the name of an organization in the rights metadata area. In general, rights metadata choices in the WMS apply to a specific application or collection. The working group agreed that we need a way of indicating a default choice for the rights declaration. This is the sort of information that we could include in a local FAQ or application profile. The issue of local documentation will be a future agenda item.

4. Faculty Deposit and rights metadata for Works for Hire

Grace Agnew clarified via email that for works made for hire, use the availability status "Open" and the reason "Mandated by sponsor". No rights event is needed. The rights holder for works-for-hire (for Rutgers University's faculty deposits) is Rutgers University. The "FS" rights declaration as it stands covers all copyright holders: copyright by the author(s), copyright by the publisher/journal, and copyright by the university: "Copyright for scholarly resources published in RUcore is retained by the copyright holder. By virtue of its appearance in this open access medium, you are free to use this resource, with proper attribution, in educational and other non-commercial settings. Other uses, such as reproduction or republication, may require the permission of the copyright holder."

5. Program and School Mapping for ETDs

Right now there is no easy way to build a search portal by graduate program and graduate school. For example, we can index the Subject-Topic (authority="RUETD") "History" but that will also include "Art History." We cannot search a specific element based on which attribute it has. Jeffery Triggs is creating an indexing program based on the attribute as a new element in the search index. The Working Group discussion suggested that the graduate program is a Name (not Subject), type="corporate". We

discussed the possibility of adding a local role="program". We specified that any new search engine must handle an attribute pair for indexing. Two tasks derived from this discussion: Rhonda will write a feature request in software.libraries to have the ETD graduate program write to a different element (namely, Name instead of Subject). In order to clean up (i.e., change) the existing ETDs, we will ask to have a script written to change the element name.

The new element-attribute pair must be mapped to the MARC export. We need to test the mapping with the local role="graduate program". We wondered if the source (authority) attribute should be "LCNAF"?

Carla interjected in the discussion that she has additional changes for ETD-to-WMS. She will email the list to the Working Group and ask to have it put on the September meeting agenda.

6. Identify collection metadata element to map the owner URL from owner record
Currently, we record no URL for the collection owner. In the case of a corporate owner, we want to display the owner (formerly, organization) URL in the resource record display. The Working Group would like to put it in the collection record and have it pulled in from that collection record when displaying a resource object in the collection. The WG discussed the possibility of using either the [mods:location] or [mods:physicalLocation] element with a URL attribute. There also is a provision in the Rights metadata for the rightsOwner. In the case of a corporate body rightsOwner, it might be possible to supply a website for the corporate body.

Kalaivani will send email to the WG asking us to look at this proposed collection metadata element for an "owner URL".

Carla will send email to the WG regarding the expanded owner (formerly, organization) metadata.

Li will send email to the WG regarding an element in RightsMD for a rightsOwner URL.

7. MP4 format for video
Moving to MP4 for video does not require metadata changes. We are using the same format for streaming. Beginning with Release 5.2, we will phase out Flash Video (FLV) container and phase in MP4. It delivers the same file whether it is progressive download or streaming. There are many advantages to using MP4: it will speed delivery of the file, we will have to upload only one file, and it supports mobile video. No decision was made about whether to convert existing video files. Isaiah will send documentation about the move to MP4 to the WG.

8. Add alternative title to RUcore complete record display
The type attribute terms of "translated", "uniform", and "alternative" need to be added as labels on the Complete Record display in RUcore. Li sent in a request to Software.Libraries to use the MODS element labels. Kalaivani and Chad Mills will do this. Kalaivani affirmed that the Full Record calls on the MODS element for display labels. Showfed uses the Dublin Core elements, which are not qualified. It is fairly simple to add attributes in the display. If any code change is involved, it will be part of Release 5.2. In the new search engine, both the Showfed and the Full Record display (or its equivalent) will be based on the MODS elements, not Dublin Core.

In the course of discussing displays, a consensus was reached that while the User Services and Applications Working Group is responsible for other record displays in RUcore, the Complete Record view will be the responsibility of the Metadata Working Group.

For those other displays (RUcore full record, "showfed", and default display for search portals), we will ask USAWG if they would like different display labels for Uniform, Alternative, and Translated titles.

On an unrelated topic, it was requested to submit a request to Software.Libraries to make the text box larger on the WMS form for [techMD][orientation][imageOrientation].

An additional topic, Title as Subject, will be on a future meeting agenda. Jane will write up a summary for discussion purposes.