

**Metadata Working Group
Minutes
December 20, 2010**

Present: K. Ananthan, M. De Fino, R. Marker, J. Otto, M.B. Weber (recorder), C. Zimmerman

Excused: I. Beard

Agenda

Digital Exhibits Metadata- C. Zimmerman

Order of the records listed in the WMS- L. Sun

Partner portal capabilities demo- K. Ananthan

"Meta tags" to enhance Google Scholar pickup of journal articles in the repository- R. Marker

Updates/Information Sharing- All

1. Digital Exhibits Metadata- C. Zimmerman

C. Zimmerman raised questions regarding the WMS work form:

- The radio button for gmd Term Source in Form (Presentation format in descriptive metadata) cannot be unchecked. If “uncheck” is selected, the form reverts back to a checked radio button for gmd. K. Ananthan noted that this is a bug in Lefty and a report has been filed in Software Libraries.
- The values for Range date (OriginInfo in Descriptive metadata) can't be deleted. K. Ananthan also noted this is a reported bug. The dates can be removed after a resource is ingested and Fedora edit is done in the WMS.
- There are problems with the “Detail” portion of the WMS work form when “exhibition” is chosen as a Descriptive Event (Descriptive metadata). Formatting is lost for long captions. For example, a caption of two or more paragraphs will revert to one. An enhancement request will be made for all text boxes in the WMS to include paragraph breaks and the ability to include a list. The enhancements will be requested for the WMS and for RUcore search and display.
- There is not a specified source of authority for Personal and Corporation/Organization name as there is for Subject (name). A suggestion was made to update our metadata guide to provide a more fulsome description for these name elements. Discussion ensued and an argument was made that professionals can enter any terms of their choice. Rutgers uses the Library of Congress Name Authority File even if it is not cited in the metadata guide or referenced on the WMS work form. Students and other individuals working on digital projects will work under our supervision and will not randomly assign names.

C. Zimmerman gave an update on the digital collections project for SC/UA. The Henry Rutgers exhibit will be used as a test case. SC/UA will determine what metadata elements are needed. Five items will be plugged into the Exhibits Portal for test purposes. The goal is to have the capability ready for the Milton exhibit in April 2011. One of the problems with having an onsite and digital exhibit run concurrently is that the scanning of objects must be completed in advance. This is problematic since items also need to be matted, framed, etc.

The metadata for the digital exhibit is finished and C. Zimmerman is waiting for feedback. The next step is to link it to the objects and ingest them in Fedora. The ability to click back to RUcore from digital exhibits is one of the goals.

2. Order of the records listed in the WMS- L. Sun

Records that are newly added to the WMS are listed at the bottom of the results screen. The ability to sort by date input or newest records is desirable. K. Ananthan noted that records are currently sorted by the system ID. The < > arrows may also be used to move through a results list.

L. Sun will submit an enhancement request to sort by the various columns in the RUcore display (title, status, ID). The ability to sort and do a reverse sort will be requested. K. Ananthan noted that this request will not be a top priority for Software Arch.

L. Sun also reported on the poster project for the Center for Women's Global Leadership (CWGL). The project consists of about 299 posters. Copyright permissions have been granted for 81 posters, and the records have been ingested into Fedora. L. Sun has about twenty posters remaining to catalog. There are about 100 posters embargoed because copyright permission has not been granted to display the full images. Thumbnails will be displayed for these items.

L. Sun reported that she has discovered a bug when she tries to revise a descriptive event. She can change or view the XML in FOXML to make sure the rights event is corrected.

L. Sun also reported that she will have an intern during the spring semester for a joint digital project with Tao Yang. She suggested that the intern participate in WMS testing.

3. Partner Portal- K. Ananthan

The advanced search function in RUcore may be used to do a portal search. A faculty search on the RUcore page will begin the search in a different place; the same is true for an ETD search. The partner portal is at: <http://rucore.libraries.rutgers.edu/partnerportal>.

4. "Meta tags" to enhance Google Scholar pickup of journal articles in the repository- R. Marker

This item was tabled until the January meeting.