

Metadata Working Group minutes
January 29, 2014

Present: Kalaivani Ananthan (co-chair), Mary Beth Weber (co-chair), Carla Zimmerman, Melissa De Fino, Daria Gorman, Rhonda Marker (scribe), Jane Otto, Isaiah Beard (video), Li Sun

Announcements:

The ISSN Center has begun accepting applications for institutional repositories that have textual material (not images). Mary Beth will contact Regina Reynolds directly and get more information.

The Open Access implementation has a timeline. There are about fifty enhancements that were approved by CISC and sent to Software Architecture WG. Kalaivani will oversee the follow through for implementation. She has put together a team within IIS to build a “look-and-feel” system: Kalaivani, Mary Ann, Yang, Yuhwei. Chad and Jane will also participate.

Kalaivani and Carla are working on the “projection” subelement. Carla will write up a rational/background on this. For now, we can only implement “projection” as a MODS extension element.

Li will soon complete work on the China Boom video collection, comprising 88 videos.

Citation mapping from various formats (content model and/or type of resource) for APA, MLA, and Chicago:

Currently, our metadata does not support importing and exporting of a citation in various citation formats. It could be kluged together from the Descriptive Event element. Some variables include: the type of citation (MLA, APA, and Chicago) and the type of resource being cited (article, document, book, serial, e-resource – there are probably about thirty kinds of citations). For the most part, the date gets changed. We do not parse out the year in the Event metadata. Also, we lack a proper APA citation in terms of punctuation, order of elements, format of element(s), for example whether the name is First-Last or Last-First. RUCore has eight content models, and we are adding new ones. Article was proposed to be used for a kind of citation, but currently the content model definitions say to use “document” for a single article. The difficulty of using the content model of “document” is that it applies to various kinds of resources. There are no specifications for building a citation, though it is the same requirement as a Dynamic Bibliography. Also, we currently are unable to parse the various journal elements. Although there is a Content Model implementation spec, the Content Model data dictionary is not yet in the RUCore reference area. Rhonda will ask to have that document added.

We would like to have a citation template with examples. For now, we probably should get a generic citation. In order to get a reliable citation, we need to edit the RUCore metadata records to add the necessary information. This could be coordinated with the MDWG and CTS managers. The WG thought the best driver for building a citation is the content model, as long as we redefine “article”. We also need a detailed spec for citations. Jane and Mary Beth will send out an email to CISC about this, and ask to add it to the February 12 agenda.

Application profiles:

The RUCore Reference Materials area has only one AP, for Research Data. Others to add are:

Video conferencing (events) – Jane

Equine Science Center – Jane

Maps – Carla

Journal articles – Rhonda

China Boom – Li
Digital exhibitions – Unassigned
Exhibition catalogs – Melissa

The AP should be placed in the working group's Sakai project, and email sent to the WG inviting review (week-long review period). Once it is approved, the author will send it to Chad M. to place it with the RUcore reference material, and send email to CISC and MDWG

Discussion of File Format Standards:

This agenda item has to do with the WMS file upload capabilities, and changes in file policies. It is difficult to keep up with the changes and the documentation of the changes. The documentation about file formats in the WMS should not be project based or bundled with metadata application profiles. The WG agreed that we should begin to document the file handling and file processing capabilities of the WMS. The current documentation is from 2010 and includes a description of the various master and presentation file formats. It also includes a description of file policies for seven content model groups (photograph, periodical/document/pamphlet, book/record/manuscript, map, transcript, audio, and video). It would be useful to have documentation that describes best practices based on format such as single still image, multiple still images, multipage text, video with no transcript, video with transcript, and so forth.

Kalaivani will begin to create a chart showing each content model, and the master files, presentation files, and notes on using the file upload module for that CM. It will include thumbnail information and workflow instructions, for example, if uploading two types of formats whether one should be uploaded first.

Status of updating metadata spreadsheets:

Technical metadata (Kalaivani and Rhonda): have not yet reviewed Sound. For Event, Service, and Software we have only the commonly held techMD elements.

Source metadata, Photographs and Text/Paper (Melissa and Caryn): done

Source metadata, Wire recordings (Carla): update in progress. The WG addressed some outstanding questions. Are extent and type repeatable? Yes. Does durationType need a CV? Yes, it should be the same as audio cassette. Jane will look at these with Carla.

Source metadata, Audiotape and 3D object (Daria and Krista): completed, but not uploaded to Sakai. Some outstanding questions were answered in the meeting.

Source metadata, Analog disc, Cylinder (Jane): We will review at our next meeting

Source metadata, Optical disk, Film (Isaiah): We will review at our next meeting

Source metadata, Videodisc, Videotape (Li): We will review at our next meeting

All the assignments are in the software.libraries.rutgers.edu issue.

ORCID identifier:

This was an additional agenda item. There is no obvious MODS home for this author identifier.