

**Metadata Working Group**  
**August 18, 2014**

Present: K. Ananthan, I. Beard, Y. Lin, R. Marker, J. Otto, L. Sun, M.B. Weber (recorder), K. White (via videoconference), C. Zimmerman

Absent: M. De Fino, C. Radick

*1. Announcements- All*

- We will follow alphabetical order, with the exception of M.B. Weber, who missed a meeting and is taking minutes at this meeting. M. De Fino will take minutes at the September meeting.
- C. Zimmerman announced that she is working on an NJDH collection of historic photographs taken by the Pach Brothers. This collection is from the Monmouth County Historical Society and is work that Zimmerman did when she was employed there. She will work out the details of the project before the Historical Society's staff begin working on it.
- R. Marker is working on a collection title "You're US," consisting of interviews and digital copies of painted portraits. The collection includes related resources such as audio interviews and biographies. There are eight portraits of individuals from New Jersey. She is creating an exhibit-like presentation for these resources.
- K. Ananthan reported that the minutes from the 2014 April and May MDWG meetings have been posted. The June minutes will be finalized and sent to the group, and I. Beard issued a draft of the July minutes.

*2. R7.4 Release Summary*

- K. Ananthan reported that release 7.4 will be installed on the production server on Wednesday, August 20, 2014. It will be tested before it goes live. There have been a few major changes to enable the open access implementation requirements. There will be changes to how versions are displayed.

There are also new procedures for how to describe different versions.

Content models have been revised for 7.4. Different lists will be available when one creates a new image (example: stillimage is now photograph).

We now have the ability to create and ingest EAD finding aids.

A request was made to show MDWG members the changes and to walk them through processes at a future meeting.

Faculty deposits, as part of the open access implementation, will have cover sheets to accordance with NISO's journal article version specifications.

There was a bug related to the “delete all” button which deletes everything and uploads files. It has been resolved and this button may now be used. The buttons for “save and continue” and “save and exit” are fine for use when creating digital objects. The “save and continue” button does not work in the Fedora Edit module. This will be addressed in release 7.5.

- K. Ananthan reported on items from CISC: definitions and policy documents will be finalized and made available next month.
- The issue of a glossary as prepared by M. De Fino and C. Zimmerman was raised.

### *3. Review of Application Profiles (APs)*

- L. Sun will revise the China Boom AP by the end of August. It will be shared with MDWG for review.
- The digital exhibits AP has been completed and needs to be finalized so that it can be posted.
- J. Otto walked MDWG through the equine sciences AP. The AP includes a separate tab for collection description, which provides background on the collection. Quicktime/FLV will remain in the technical metadata until this format is gone. The user interface checks for presence of MP4; if it does not exist, it checks for presence of Quicktime or FLV.

J. Otto will upload the unedited template to Sakai.

### *4. Review of Tasks in Software.Libraries*

- Need to develop a genre list and authority for resource type.  
This will be updated and closed. J. Otto will give a reason for note #2542 and will close this task.
- CV for duration type in source metadata.  
MDWG members discussed whether duration type needs a CV or if it should be the same as audio cassette. J. Otto and C. Zimmerman will look at this and correct it in the WMS (#2543).
- LOC MARC-MODS mapping: authority mapping  
This is not mapping into the WMS and information is lost. MARC to MODS mapping continues to be problematic.
- Some technical metadata elements aren't appearing on the customized input form-template.
- Request to add links to the navigator in source metadata.  
Data will be normalized. R. Marker will handle this.
- Update WMS spreadsheet.  
The majority of source MD has been done.

- Premis mapping.  
This can be a future agenda item.
- WMS should force term source selection for element.  
This task was assigned to MDWG.

#### *5. Other*

K. Ananthan discussed planning for a workshop on how to create metadata for versions. Someone needs to organize this and plan for it. J. Otto and R. Marker will discuss. This is a possible agenda item for the October MDWG meeting.

There is a need to map MODS between the citation management tools (EndNote, Refworks, etc.). Chad needs this ASAP. R. Marker will work with someone who is familiar with citation management tools to resolve this.