Metadata Working Group Meeting
February 16, 2015

Present: Kalaivani Ananthan (Co-chair/recorder), Isaiah Beard (videoconference), Rhonda Marker, Krista White, Carla Zimmerman

Excused: Li Sun, Melissa De Fino, Yu-Hung Lin, Jane Otto, Caryn Radick, Mary Beth Weber

1. Announcements
Ananthan:
   i)   A WMS bug fix release (R7.5.2) was put in place on the RUcore production server on February 9, 2015. It includes 4 bugs:
        •   4 new roles have been added to DOI metadata-- researcher/Researcher, Owner, and Principal investigator. These roles are used in research data projects.
        •   CopyrightDate and dateOther have been added to DOI metadata. Date is required by EZID to make the DOI public. The DOI script validates date in this order -- dateIssued, dateCreated, dateCopyright, and dateOther. If date is not present, the DOI is set to "reserved".
        •   School collection ID has been corrected to conform to WMS ID convention.
        •   DOI script fix
   ii) We are now working on R7.6, which is scheduled to go live in May, 2015.

Marker: Jane Otto will be taking on a new role of Scholarly Open Access Repository Librarian. She will start cataloging all SOAR deposits very soon. She will check permissions, recreate files and/or contact the author if they did not come across correctly.

Zimmerman: Met with the librarian from Monmouth County Historical Association and provided step-by-step WMS training. Rhonda was present also. Session went well.

2. DOI date issues (Ananthan)
        We discussed DOI date metadata issues at the last meeting. There are about 8000+ resources in the repository with "reserved" DOI state. These resources don't resolve. Over 6000 resources can be fixed with a script but 2000+ resources need to be fixed manually. Kalaivani will follow up with Mary Beth Weber and recruit volunteers from CTS.

3. Descriptive events for oral history recordings (White)
        The Jazz Oral History project was recorded in 1972-1982 on reel-to-reel tape, cassette tape etc. There are 120 interviews in this collection and the audio was digitized in 2005. The digitization project was outsourced but was not done consistently. Every interview gets a resource record. The date and location for interviews were not recorded consistently. There will be multiple audio files and multiple TIFF files for transcripts. Each TIFF file will get a SWF file for presentation, but RUcore will use the Flex paper technology to present multiple SWF files as one file in the search portals. Users can search for page number within the transcript file.

        Krista is developing an application profile for this project and asked the group to review metadata for the Cozy Cole record she created in WMS. The group recommended the following changes.

i)   Krista explained that descriptive event ID includes actual file name of the audio. The group agreed that displaying this information may not make sense to the end users. Rhonda recommended customizing the display label when uploading each audio file in the WMS instead of using the label element in the descriptive event metadata.

ii)   Table of contents metadata includes page numbers for corresponding transcript file for each audio. Add "Transcript page" in front of the page numbers.

iii)   Add provenance event to describe source information.

iv)   Add instructions for end users how to utilize the transcript and audio files.

4. Entries in software.libraries (Ananthan)
   - Software.libraries.rutgers.edu/node/2573: Restricting anomalous DOI values in WMS, submitted by Ron Jantz.

     Rhonda explained that publisher DOI metadata is usually entered by metadata creators in RUL, and the newly created resources do not have commercial publisher DOI in MODS:identifier; only some older resources have this information in the wrong place. The group approved removing the commercial DOI from MODS:identifier. The issue has been assigned to Yang Yu, and will be tested in R7.6.

   - Software.libraries.rutgers.edu /node/1683: Compile a list of cartographic element vocabulary terms to use in WMS
     Carla has already compiled a list (attached to this entry). The proposal to add authority as an attribute for Subject-Cartographic sub-element will be included as part of R7.8 (RUcore enhancement release). This issue has been closed.

5. WMS Metadata Spreadsheet updates (Ananthan)
   The RUcore enhancement release includes upgrading the WMS database to the latest version of MODS schema. In order to meet the development deadline, the group needs to start working on the specifications. The specifications must be completed and approved by CISC in June 2015. We will discuss this at the next meeting and recruit members to work with Kalaivani to update the spreadsheet.

6. Application profile review – Administrative Documents
   Tabled.

Next meeting: 3/16/2015
Recorder: Li Sun