**SW Arch Meeting Minutes – November 20, 2014**

**Agenda**

- Announcements and Updates
    - Status of R7.5
    - Update on adding DOIs to objects with HDLs
- Specification for adding labels and alt-IDs
- Discussion re: BCE dates for Roman Coins and other projects
- Inventory of crons (postponed for the next meeting)
- Start the discussion for R7.6

**Announcements and Updates**

The release of R7.5 will be scheduled during the week of December 1. Kalaivani will notify sw_arch after discussions with Dave. The DOI-HDL update script has been run on staging and is ready to run on production.

**Specification for Updating labels and alt-IDs**

The specification was accepted with just a few comments. The sw_arch recommendation is that the script be run with the option not to create another version of the datastream. It was also suggested that Jeffery update the title to note that the specification is intended to repair the objects that have cover sheets. The team also revised the order of running the pending scripts (all of which have been reviewed by sw_arch) as follows:

1. DOI-HDL update
2. Add the REF-1 datastream for creating the cover sheet
3. Updating labels and alt-IDs (script ready to go)
4. Unpacking tar archival masters (script ready to go)

**Discussion on Handling B.C.E. Dates**

Ron reviewed the discussion document on the issues encountered with handling BCE dates with the objective of establishing a general policy and also bringing the Roman Coins project up to date. It was noted that the DataCite metadata standard does not support negative dates and thus does not fully comply with ISO 8601 for handling BCE dates. A change request has been submitted and Ron and Chad will try to get some action on this update.

Some immediate updates can be undertaken to fix specific issues with the landing page display to support the Roman Coins project. All of these fixes are generic and should work as well for other projects. The landing page updates can be done quickly and are as follows:

- When there is a date range (i.e. a start and end date), the two dates should be separated by a hyphen rather than a comma.

- All non-blank dates should be displayed on the landing page (note this fixes a problem with the Coins project where the BCE date is not displayed).

In addition to these generic fixes, Chad will update the Coins portal to point to the SOLR variable "dateosort_i" in order to get proper sorting of coin objects by date. He will also apply the "Mint Date" label in the Coins portal.

We concluded that there is no good way to customize labels on the landing page in order to reflect the content of a specific portal (e.g. in the Coins project it would be great to label "dateOther" with "Mint Date"). However, we did decide that more user friendly generic labels can be applied to the dates on the landing page. Labels such as "dateCreated" represent library vocabulary and should be changed to more user friendly labels. Rhonda was asked to take this issue to the user services group.

**Discussion of R7.6 Priorities**

We began the discussion on priorities and dates for R7.6. Ron proposed that specifications be completed by January 16, 2015 with a target release date of mid-April. For R7.6, we proposed to move ahead with faceted browsing, ROA submission, IP/NetID restrictions, and dlr/EDIT A/A. The EAD automatic ingest was moved to R7.7 given that users need to begin using the feature released in R7.4 before we proceed with more advanced capability. Enhancements to the Analytic and jpeg2000 are also proposed for R7.7. In addition, a feature has been added to R7.7 which would provide a report of files by collection (a request from Linda). In terms of reporting the release summary, we will no longer use the "above/below the line" designation, i.e. all pending items will be merged into a release. Ron will send out the revised summary for more discussion in our next meeting.

**Agenda for Next Meeting (December 4)**

- Inventory of crons (Chad)
- Converting techMD to managed datastreams (Jeffery)
- R7.6 and release summary (Ron)
- dlr/EDIT policy and authentication (Kalaivani, Ron)
- Pending
    - Updating xacml policies (per Chad's investigation)
    - Specification for faceted browsing

rcj- 12/01/2014