Cyber Infrastructure Steering Committee
January 9, 2008 - Minutes

Attendees
Grace Agnew               John Brennan
Kalaivani Ananthan       Ron Jantz
Isaiah Beard             Chad Mills

Agenda

1) NJVid Update

Decisions
✓ The first collection to populate NJVid will be commercial videos which should have the broadest appeal.
✓ Until we decide upon a long-term storage strategy ensure a storage back-up plan for videos (Rutgers centric) is in place which is appropriate for our current architecture.

To Do
• Ensure funding is available for a new server to be used for streaming video.
  (Specs: Isaiah, Budget: John)
• Investigate storage options for videos (Rutgers centric), especially dark archive
  (Ron, Chad, Isaiah)
• Investigate authentication issues for access to NJVid resources (Ron, Software Architecture)

2) Open Source Software discussion

Decisions
✓ General overall responsibility was given to documentation for our open source applications.
  o User manual and descriptive metadata section (Metadata Working Group)
  o Technical metadata – (Isaiah, Kalaivani)
  o Source and Rights documentation (Grace)

To Do
• Review and formulate discussion topics for various open source points of interest including licensing, support, and host portals (e.g. SourceForge, Code3Lib). (All)
3) Integrating EAD Finding Aids into the repository

   No action items

4) New/Other Business

Decisions
✓ Ron will attend the upcoming Fedora Regional Conference to be held at Yale University
✓ Chad and Sam McDonald will attend an XML course in February. Ron will send one of his staff and will let John know who that will be.
✓ OIT will meet with the Libraries regarding bandwidth concerns.
✓ Rutgers received a small NSF grant to develop a Proof of Concept to build a video collaboratory using the Davis Video Collection. The objective is to combine design analysis with classroom intervention. This can be accomplished by: (1) Build a data service on top of a video to create a workflow engine enabling us to do workflow analysis (2) Provide finding aids for teachers using video.