Cyber Infrastructure Steering Committee
March 19, 2008 – Minutes

Attendees

Grace Agnew	John Brennan	Rhonda Marker
Kalaivani Ananthan	Valeda Dent	Mary Beth Weber
Isaiah Beard	Ron Jantz	Chad Mills

Agenda

1) March 24 Columbia Visit to RUL to see demonstration of RUCore

   Information
   ➢ Chad and Kalaivani provided all the arrangements coordinated the event.
   ➢ Chad reviewed the agenda and highlighted the different session paths for developers and administrators. Eleven visitors are coming.
   ➢ Discussions are underway to have Yale do a similar visit in mid-late April.

   Decisions
   ✓ Yang Yu will do the WMS presentation for Columbia.
   ✓ If an institution wants to do a follow-up visit, it would be less formal and more specific to items they wanted to cover.
   ✓ As visits from institutions increase, the team requested at least one month advance notice to put the program together.

2) Open Repositories '08 Conference

   Information
   ➢ Ron reviewed the presentation he will be giving in detail.
   ➢ The discussion during the review of Ron's presentation led to items summarized under agenda item 3.

3) Authentication and authorization needs for NJVid Commons (locally owned videos)

   Decisions
   ✓ Videos, especially course videos, will be available only to those people authorized to view them. Initially this will be accomplished by not making these videos publically available beyond the university level.
   ✓ Professors will be able to make their videos available by providing a link to them from their course management system.
   ✓ Instructors will do annotations on original videos. However, students should be able to view a video without annotations.

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- ✓ For commercially owned videos, FMG (Film Media Group) does all the annotations.
- ✓ Required attributes for authentication and authorization will be Organization (institution) and Patron Name. An international NISO standard will be used for authentication. NISO expects to release this by year-end. We will probably use XRI to automatically attach a patron name to an organization.
- ✓ At this point it will be optional for an organization to identify departments.
- ✓ It will also be optional to identify the role of the patron (faculty, staff, student). Using role would illuminate the level of permissions for the video.

<u>To Do</u>
- Determine how students can annotate videos for their own private use. The long-term objective is that student annotated videos would not be stored as a common object. Rather they would share personally annotated videos through their "My Vid" portal. (All)
- Decide if FMG should host commercially owned videos or if we should upload their software. (All)
- Identify staff to do core read once the project is done. (All)
- Go live with Bibliographic Utility. Due April 30. (Kalaivani, programmers)
- Decide who plays what role in the creation and maintenance of metadata. (All)
- Compile job requirements for NJVid student programmer. Due by May 14. (Chad, Ron, Isaiah)
- Compile training, monitoring and management responsibilities regarding metadata for student employees. Due by May 14. (Kalaivani, Rhonda, Mary Beth, Isaiah, Linda Langschied).
- Compile technical standards. Due by May 14. (Chad, Isaiah, Ron)

Respectfully submitted by John Brennan – March 27, 2008