

# Cyber Infrastructure Steering Committee

## September 17, 2008 – Minutes

### Attendees

Grace Agnew	John Brennan	Rhonda Marker
Kalaivani Ananthan	Ron Jantz	Chad Mills
Isaiah Beard	Linda Langschied	Mary Beth Weber

### Agenda

#### 1) General Updates

##### Information

- Grace said that Rutgers will be hosting the OLE conference from November 6-8. The conference will focus upon workflow analysis for service oriented architecture.

#### 2) Report on meeting with Nina Wacholder (SCILS)

##### Information

- Grace met with Nina to discuss strategic partnerships between TAS and SCILS. They discussed getting faculty more involved through the use of cyber-enabled tools (which will arise from the grant with NSF).
- Grace and Nina will co-host a session with SCILS faculty to demonstrate how RUCore can help support their efforts.
- Nina indicated she has students who would be interested in digital library initiatives. They would be able to provide hands-on support which would give them practical work experience (digitization, testing, documentation, etc). The focus would be to give these students contained assignments which could be completed in the time they are allotted to work with TAS.

#### 3) Update on Open Source Software

##### Information

- Chad and Kalaivani gave an online demonstration of the progress being made with RUCore Open Source Software. The first product to be released will be "Open MIC", due to roll out in October. Chad ran through the various screens and options while Kalaivani provided additional insight. The team made a few suggestions for further enhancement to the good work which has already been done.
- Chad said that moving forward only the most recent version of any open source software will be made publically available.

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- Grace stressed we need to be clear that we will not be providing hands-on support to those who choose to use our open source software. However, we will always welcome suggestions for future enhancements.
- The release for “Open Source ETD” has moved from November 2008 to January 2009.
- Ron initiated a discussion about further formalizing the process for deciding which software we develop will be released as an open source product. This process should start with the Software Architecture Group who will bring their suggestions to CISC.

### 4) Update on the initial NJVid Collection

#### Information

- Isaiah prepared a spreadsheet indicating which videos we are targeting for the initial NJVid collection. The team identified who will be contacting each collection owner along with who will be responsible for cataloging these videos. Right now there are approximately 80 videos identified for the initial upload, 30 more than the targeted number of 50.
- Isaiah mentioned that the digital encoder is not operational and will be fixed.
- Ron said we should investigate the possibility of expanding our storage capability. He will work with the appropriate people to come up with a plan and a cost estimate.

Respectfully submitted by John Brennan – September 18, 2008