

CYBER-INFRASTRUCTURE STEERING COMMITTEE (CISC)

Meeting Minutes – April 21, 2010

Present

Grace Agnew, Chair	Ron Jantz	Charlotte Toke, guest
Kalaivani Ananthan	Rhonda Marker	Bob Warwick, guest
Marty Barnett, guest	Chad Mills	Mary Beth Weber
Isaiah Beard	Jane Otto	Carla Zimmerman, guest
John Brennan	Tibor Purger	

Excused

Linda Langschied

ETD Acknowledgement

Agnew began the meeting by thanking the team responsible for implementing Open Electronic Thesis and Dissertations (ETD), a project which began in 2007. Among their more significant accomplishments the team designed and implemented all the workflows which are at the heart of the system. There was considerable coordination required across a diverse population including the design team, graduate schools, students and support personnel. While many people contributed to the project's success, special thanks was given to Charlotte Toke for her tireless work in cataloging over 1,300 ETD's with original complex metadata; to Marty Barnett for seamless and responsive frontline support to the user community; to Bob Warwick for his work mapping the ETDs into IRIS; to Rhonda Marker for her leadership as the coordinator of the project. Mills will be presenting Open ETD at the "ETD 2010 Conference" in June.

Agnew used the opportunity to again stress the importance of data sets and how we manage them. She noted an initial approach on how to manage the receipt, processing and output of data sets will be developed by the TAS team participating in the RUL Management Development Program. The intent is this group's work will provide a starting point from which we can build a more comprehensive strategy.

AUL Report

Agnew briefly discussed some of the potential challenges which may arise pending the adoption of the FY11 budget. She talked about ways in which libraries are being reinvented. She pointed to initiatives such as repository management, preservation strategies, the adoption of open source software tools to manage workflows, and the continued repurposing of traditional library functions (e.g. Acquisitions, Cataloging) to meet the changing needs of libraries and their patrons. She reaffirmed the necessary for strategic marketing (in both traditional and nontraditional ways) which communicates how the Libraries continue to support the academic mission of the university through the adoption and use of new and/or revised services.

Status Checks

Mills gave a short demo of the portal he developed for S.C.I. ETDs. It was suggested he add a "Share" feature which enables students to share their work via social networking sites and other information sharing resources (e.g. Facebook, Twitter, etc).

Jantz reviewed the Compound Data Object Model. Agnew recommended minor changes to illustrate relationships outside the model. She also noted this model should be extended to Collections.

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The Metadata Working Group (MDWG) is finalizing a spreadsheet for collection level metadata which Weber will share at the next CISC meeting. Otto noted there are multiple spreadsheets across various applications which contain metadata parameters, including vocabularies. She anticipates maintenance issues in ensuring these spreadsheets remain in sync. Purger offered to meet with her to discuss ways to address this. It was reiterated that any changes to these spreadsheets must be funneled through Ananthan. Mills was designated as her backup and will be added to the MDWG email list. Agnew and Weber will meet to further discuss additional metadata implications.

Jantz and Beard reviewed preliminary plans for the RUcore Services open house. They are looking towards a late July/early August date for the event, but this has not been finalized. The goal is to demonstrate how available tools can be used to promote RUcore to faculty and how we can package these tools to better assist faculty liaisons. The focus will be on the services, not the technology behind these services. Several potential presentation/information sharing ideas were discussed.

Submitted by John Brennan
May 4, 2010