CYBER-INFRASTRUCTURE STEERING COMMITTEE (CISC)
Meeting Minutes – October 12, 2011

<u>Present</u>

Grace Agnew, Chair	Linda Langschied	Tibor Purger
Kalaivani Ananthan	Rhonda Marker	Caryn Radick
John Brennan	Chad Mills	Mary Beth Weber
Ron Jantz	Aletia Morgan	Ryan Womack

<u>Excused</u>
Isaiah Beard
Jane Otto

<u>Updates</u>
Yearbooks – Marker provided an update on the project to digitize RU yearbooks. Tara McDonnell, RUL Director of Development, has formed a small group to determine the cost of digitizing a typical yearbook. The intent is to explore if alumni groups from past graduating classes would be receptive to financing the digitization of their graduation year yearbooks.

Agnew said the presentation format used to display yearbooks needs to further discussion and a formal proposal must be reviewed by CISC.

Fedora Conference – Jantz will be attending a one-day Fedora Conference on October 14. He will present an update on RUcore. He intends to share concerns about ingesting large files into Fedora and looks to get feedback from the Fedora community on how this is being addressed. He is also exploring the possibility of forming a Fedora Northeast Users Group.

Open WMS – Ananthan said the National Library of Agriculture has downloaded Open WMS. Her understanding is that they are using it as tool to help manage projects.

Agnew suggested we survey all institutions which have downloaded Open WMS and Open ETD to get a clearer understanding if they use it, how they use it and any other relevant feedback. She asked Mills and Ananthan to coordinate this effort.

<u>NJLA ACRL CUS Technology Award</u>
Agnew said Marianne Gaunt suggested we nominate the annotation tool for the NJLA award. Marker noted the award committee looks heavily at user impact as part of their decision making process. Agnew and Mills will work on the submission.

Agnew asked the group if we should also submit the mobile app for the Libraries website. The app is set to be released at the end of October and we should allow for a period of user assessment and possible modifications before nominating it. It was decided to wait until next year to nominate this.

Agnew also mentioned two publications from TAS will be submitted for the Publication Award – an article by Jantz and Weber's and Fay Austin's book about RDA.

<u>URI Specification for RUcore</u>
Mills reviewed a document outlining a proposed new URI (Uniform Resource Identifier) syntax for public URLs. This enhancement will normalize the URL structure throughout RUcore. It will eliminate the name of the server from the public URL. With the change all RUcore public URLs will begin with *rucore.libraries*. The dissemination and delivery of object information and data streams will be moved to

a new URI structure. End users will still be able to easily view all relevant information. Existing handles will never change. Rather, folks will be redirected to the new URL.

Mills outlined the actions which need to be taken in order to move forward. The functionality required to accomplish this was included as part of RUcore's recent 5.2 release. Purger noted a secondary benefit of this improvement is it provides a valuable exercise on implementing more niche updates to RUcore without having to wait for a new full release.

Specs for Faculty Deposit Genre/Categories
Marker reviewed the specs for Faculty Deposit Genre/Categories. She provided background information on the current process. Faculty are currently allowed to enter metadata and upload files through a customized version of the WMS. The form they use is hard coded.

To minimize the work faculty and/or metadata creators need to do, when "genre" is filled in on the form it shows the Type of Research and content model thereby eliminating possible confusion. She walked the committee through a spreadsheet which systematically listed Faculty Deposit Category (Dissertations, Textbooks, Lecture Notes, etc), Genre (Books, Articles, Manuscripts, etc), Type of Resource (Text, Still Image, Sound, etc), Content Model (Manuscript, Photograph, Book, etc) and File Types associated with each. Marker requested her spreadsheet be published as a spec and the committee agreed.

Relationship Services
Ananthan said RUcore consists of three durable portals: Digital Collections, Scholarship, RUresearch. She met with Marker and Carla Zimmerman to set up the Digital Collections and Scholarship portals. Resources have been assigned to the appropriate portals. She mentioned Equine Sciences, the VMC and M. Denda's butterfly video files require additional metadata work before they can be transferred to the RUresearch portal. The research genre vocabulary should be reviewed by the Metadata Working Group and this committee. Agnew said she would let us know what the additional metadata is done and these projects can be put into the RUresearch search portal.

The next meeting is scheduled for Wednesday, November 9 at 10:00 in the Technical Services Conference Room.

Submitted by John Brennan
November 17, 2011