

CYBER-INFRASTRUCTURE STEERING COMMITTEE (CISC)

Meeting Minutes – August 13, 2014

Present

Grace Agnew, Chair	Peter Konin	Chad Mills
Kalaivani Ananthan	Yu-Hung Lin	Tibor Purger
Isaiah Beard	Rhonda Marker	Krista White
John Brennan		

Excused

Ron Jantz	Caryn Radick
Linda Langschied	Mary Beth Weber
Aletia Morgan	

Policy Discussion

Agnew reviewed a draft of RUCore Resource Types Definition and Policy. The review encompassed all resource types in the repository – primary, secondary, administrative, and ancillary. It covered resource definitions (with examples), along with policies regarding preservation, use, and care and feeding of each resource type. The group suggested minor modifications to ensure clarity. One item was left outstanding: inappropriate access of resources from a single IP address. This will be finalized at the next meeting. The draft was approved and will become a publically available policy in RUCore.

Agnew reviewed a draft of Full Level Preservation Definition and Policy. The policy outlined what full level preservation includes at a minimum, plus any additional services which may be included depending upon the resource. Full level preservation pertains to all resources except ancillary resources. The group discussed and clarified the wording of the draft. Marker will do a review of trusted repository standards for comparison. If she discovers any items for the group to consider she will share them prior to the next meeting. The group conditionally approved the draft pending Marker's findings.

Agnew asked the group to review all RUCore policies to ensure comprehensiveness.

RUCore Release Schedule

Ananthan said testing for release 7.4 was completed last week and went well. 133 minor issues were found and most were resolved as a result of the testing. The ones which were not resolved do not affect functionality and will be addressed in the next release. Release 7.4 will go live on August 20.

Mills reviewed all of the above and below the line items for releases 7.5 and 7.6. There was lively discussion regarding prioritization and the volume of work required to implement certain enhancements. Since considerable work has been done for release 7.5 and its code freeze date is September 30, minimal changes were made regarding its scope.

The group discussed and re-prioritized the enhancements planned for release 7.6 and beyond. It was decided that items regarding internal technical efficiencies would be moved to release 7.7 (i.e. DLR-edit, WMS file handling, upgrade of SOLR, etc). Mills bring the group's feedback to Jantz and Software Architecture with the intent of updating the release schedule.

The next meeting is scheduled for August 27, 2014 at 10:00 in the Technical Services Building conference room.

Submitted by John Brennan
August 21, 2014