

CYBER-INFRASTRUCTURE STEERING COMMITTEE (CISC)

Meeting Minutes – March 23, 2016

Present

Grace Agnew, Chair	Aletia Morgan
Kalaivani Ananthan	Tibor Purger
Isaiah Beard	Mary Beth Weber
John Brennan	Krista White
Rhonda Marker	

Excused

Ron Jantz	Yu-Hung Lin
Peter Konin	Chad Mills
Linda Langschied	Caryn Radick

AUL Report

Agnew and Langschied met with the Director of the New Jersey State Library (NJSL) to discuss NJSL's interest in joining the Digital Public Library of America (DPLA) and to offer perspective. Agnew updated the group on a meeting with Kris Maloney and Manish Parashar (SAS – Computer Sciences) to discuss the Library's possible involvement with a DIBS grant to create a virtual data facility for complex scientific data. Agnew reported Cabinet had decided upon the domain name "libraries.rutgers.edu" for the University-wide email and Office 365 migration.

Metadata Exports

Marker proposed that metadata exports should contain the minimum information required by receiving organizations. Some parts of our metadata include texts that are not in the public domain, but used with permission, for example the Abstract element in an ETD. This was approved.

Web Archiving

Beard presented work being done on formalizing an RUCore standard for archiving and preserving websites. Existing standards were reviewed, along with some of the issues and challenges they confront. Current web archiving practices are several years behind the existing technology of websites, and don't address dynamic content, special device formatting (e.g. mobile versions), nor are they text-searchable. The working proposal for RUCore is to follow the existing standards to conform with the rest of the preservation community, but also to archive a direct copy of the website markup and data, where feasible and permitted by the site owner. This will allow us to use developing technologies in the future to better recreate these website environments.

Documentation

Brennan presented a draft of a proposal to reorganize and refresh RUCore documentation. The Documentation Team will recommend the categorization structure of documentation in RUCore and subject experts will be responsible for the content. Old and outdated information will be removed. Moving forward, the team will work closely with Marker and Mills to minimize redundant efforts. The objective is simply the way information is structured thus making it easier for users to find what they specifically need. Brennan asked the group to further review the proposal and to forward any comments/suggestions to him for consideration.

The next meeting is scheduled for Wednesday, April 13, 2016 at 10:00 in the Technical Services Building conference room.

Submitted by John Brennan
April 4, 2016