User Services & Applications Working Group
December 8, 2009

Present: R. Gardner, K. Hartman, T. Kuchi, L. Langschied, R. Marker (scribe), J. Niessen
Excused: K. Ananthan

1. Promotion/Reappointment Instructions, the Faculty Survey, and RUcore: This year's promotion instructions included information about recording citations in the Faculty Survey and depositing scholarly works in RUcore, but they were imprecise and confusing. The Libraries will be able to provide the wording in next year's instructions, and US&AWG can give this wording to M. Gaunt.

2. Testing of Release 5.1: The group performed initial testing of the Faculty Deposit module in mss2 (testing server on Unix), including the "Assign Permission" function that allows a [faculty] user to designate another Rutgers user to deposit works into his or her collection. Individual members will do further testing of the Faculty Deposit module, as well as search interface testing of RUcore, Faculty/Department collections, ETD collections, and New Jersey Digital Highway.

3. NIH Submissions: Information about NIH submissions will be collected on the regular Faculty Deposit web form in Release 5.1, and should allow us to eliminate the special "NIH-Funded Articles—Deposit Here" forms. There is information about what we do on behalf of NIH-funded authors on those special pages that needs to be included on the regular Faculty Deposit module or in a FAQ. (We will submit your article to PubMed Central for you; we will determine if your publisher automatically submits articles to NIH's PubMed Central; etc.)

4. Custom Portal: Chad has written a tool to customize search portals that can be applied to our RUcore/Faculty Deposit/ETD/NJDH portals as well as to individual faculty collection portals. We should be able to make many search and display adjustments without requiring code changes. Chad will be invited to attend a future meeting so that we can determine what can be changed in the portal tool and what needs to be included in future requirements and specifications documents. Much of what is in existing (May-September 2008) Requirements/Specifications documents can be effected with the portal customization tool.

5. Requirements and Specifications for Release 5.2: We will determine what needs to be included in requirements and specifications for future releases after we learn which searching and display changes can be made with the portal customization tool. One feature that we will request is that graduate students who are not on the RU payroll should be authorized to deposit scholarly works of an enduring value through the "Faculty Deposit" module.

Next meeting: Tuesday, January 12, 9:30 a.m., Alexander-Heyer Room