TO: All Employees

FROM: J. M. Seabrook  

June 17, 1944

The Company has contracted with the government for the labor of German Prisoners of War. The Company will pay to the government our regular wage for all labor furnished.

The treatment and employment of Prisoners of War are governed by an international treaty, the Geneva Convention. The United States Government is bound to follow the terms of this treaty. As a contractor using Prisoner of War labor, the Company has agreed to obey the provisions of this treaty and to comply with all War Department Security Regulations. The following instructions are to be followed:

1. Do not fraternize with the Prisoners of War or converse with them more than is necessary to carry on the work.

2. Helping a Prisoner of War to escape is a serious criminal offense.

3. Avoid being between the prisoners and the guard.

4. The War Department has furnished the prisoners plainly marked clothing to identify them as Prisoners of War. Do not give them old coats or hats to wear.

5. All Prisoner of War mail, even to persons in the United States, must be censored. Do not accept letters, cards or packages from the prisoners or aid them in smuggling letters, or making telephone calls.

6. Do not give letters, notes, or packages of any kind to the prisoners.

7. Only persons authorized by the guard detail commander are to secure interviews with or photographs of the prisoners.

8. A properly accredited representative of the War Department or of the Swiss government is to be admitted to the premises at any time to inspect the work being done by Prisoners of War.

9. These men are honorable soldiers taken as Prisoners of War in combat and the War Department expects us to treat them accordingly.

JMS/dmg